
PRIVACY IS IMPORTANT TO ALL OF US

This is a brief summary of your rights and protections under the federal health information privacy law. CNY Diagnostic Imaging and your health insurer can answer questions about how your health information is used or shared and about your rights. You also can learn more, including how to file a complaint with the U.S. Government, at the website: www.hhs.gov/ocr/hipaa.

The U.S. Department of Health & Human Services Office of Civil Rights
200 Independence Avenue, S.W.
Washington, D.C. 20201
(202) 619-0257 or 1-877-696-6775

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For any Privacy questions or concerns please contact:

CNY Diagnostic Imaging Associates, LLC
Christopher P. Tirabassi, CMPE
Practice Administrator
(315) 634-2411
ctir@cnyimaging.com

(315) CNY-XRAY (269-9729)
www.cnydiagnosticimaging.com



CNY Diagnostic Imaging Associates, LLC

Hill Medical Center 1000 E. Genesee St., Ste 100 Syracuse, NY 13210 Phone: (315) 472-8835	Clay Medical Center 8100 Oswego Road Liverpool NY 13090 Phone: (315) 652-1020
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West Taft Medical Center 4820 West Taft Road Liverpool NY, 13088 Phone: (315) 453-5004	Brittonfield Parkway 4939 Brittonfield Pkwy E. Syracuse, NY 13057 Phone (315) 634-6690
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YOUR HEALTH INFORMATION & PRIVACY RIGHTS

By Law, CNY Diagnostic Imaging Associates must give you a copy of our Notice of Privacy Practices. This must be given to you only one time. This Notice tells you what your privacy rights are. It also tells you how we can use your health information. The Notice of Privacy Practices is very detailed, therefore this is a brief summary of what is in the Notice of Privacy Practices.

**YOUR HEALTH INFORMATION
&
PRIVACY RIGHTS as required by
HIPAA**

**(The Health Insurance Portability and
Accountability Act of 1996)**

**CNY Diagnostic Imaging & your health
Insurer(s) are required to follow
the privacy law
and comply with your right to:**



- Ask for a copy of your health information. Your health information must be given to you within 30 days, but this can be extended for another 30 days under certain circumstances.
- Have corrections added to your health information. You can ask to change any wrong information or add any information if your file is incomplete. (this may take up to 60 days)
- Receive notice on how your health information is used and shared and how you can exercise your rights. You can ask for a copy of this privacy notice at any time.
- Decide whether to give your information and how your information will be shared. An authorization form will tell who will get your information and what your information will be used for.

**Reports on when and why your health
information was shared**

Request and receive a report of when and why your health care information was shared. Under the law, your health information may be used and shared for particular reasons such as: making sure doctors give good care, making sure nursing homes are clean and safe, reporting when the flu is in your area, or making required reports to the police. You can ask for and receive a list of who your health information has been shared with for these reasons.

1. You can get this report for free once a year.
2. In most cases you should get the report within 60 days, but it can take an extra 30 days under certain circumstances.



Who must follow this law

Doctors, nurses, pharmacies, clinics, nursing homes, many other health care providers, health insurance companies, HMOs, most employer groups, health plans, and certain government programs, such as Medicare and Medicaid.

This notice is effective as of April 2003 and we are required to abide by the terms of the Notice of Privacy Practices currently in effect.

The right to file a complaint

If you believe your information was used or shared in a way that is not allowed under the privacy law or if you are not able to exercise your rights, you can file a complaint with CNY Diagnostic Imaging's Compliance officer. You can also file a complaint with the US Government. You will not be penalized for filing a complaint.



**Changes to this notice of privacy
practices**

We reserve the right to change this Notice of Privacy Practices. We reserve the right to make revised or changed Notice of Privacy Practices effective for your medical information we already have about you as well as any information we receive in the future. We will post a copy of the current Notice of Privacy Practices with the current date.